

BOARD MEETING HELD IN PRIVATE

Date/Time Thursday, 24 May 2018 – 09:00 to 09:45

Location Room 125A, Skipton House, London

MINUTES

RECORD OF MEETING

Welcome and Introduction

- i. There were no apologies for absence.
- ii. There were no declarations of interest, over and above those held on record.

1. Review of the minutes of the meeting held on 29 March 2018

1.1 The minutes of the meeting held on 8 February 2018 were approved as an accurate record.

2. Matters arising

2.1 There were no matters arising.

3. 2017-18 end of year Mandate Assurance Report

3.1 Ian Dodge presented this paper. He:

- 3.1.1 Confirmed that as part of NHS England's formal accountability to the Department of Health and Social Care (DHSC), an end of year assessment is required against mandate deliverables for the last financial year;
- 3.1.2 NHS England policy teams have assessed progress against the 2017/18 deliverables and agreed a rating with DHSC;
- 3.1.3 The MAR had been discussed at the Senior Departmental Sponsor meeting with DHSC and 66 of the 71 deliverables agreed to date are rated green or amber-green;
- 3.1.4 The MAR dashboard will be published as an annex to the Secretary of State's annual assessment of NHS England, which is due to be published on 5 July 2018; and
- 3.1.5 Work will continue to agree a final position on the remaining unresolved deliverables, and the final MAR will be shared with the Board ahead of publication. Further discussion will take place at the next SofS Accountability meeting.

3.2 The Board noted the current position, and that further discussions would take place, including at the next SofS Accountability meeting.

4. Draft Annual Report 2017/18 and update on year-end plan

4.1 Paul Baumann informed the Board that:

- 4.1.1 The annual report remains in draft from until it is agreed by the National Audit office, and that the final report will be published following laying in Parliament in July; and
- 4.1.2 This was the final opportunity for substantive comments to be provided by Board members.

4.2 The Board:

- 4.2.1 Noted the update on the Annual Report and Accounts;
- 4.2.2 Approved inclusion of a Board Statement confirming that the report and accounts are fair, balanced and understandable; and
- 4.2.3 Delegated authority for approval of the final report to the Audit and Risk Assurance Committee.

5. Three meeting plan

5.1 Board members reviewed the plan and requested that the following items be considered for discussion:

- Joint working with NHS Improvement – governance arrangements
- An update on plans for the NHS Assembly
- Developing internal plans for the NHS Plan
- Digital Disruption
- An education session on the challenges faced by each organisation, including culture
- The impact of Brexit
- Local leaders to provide an insight into change on the ground

5.2 The Board recognised that there were to be a number of changes over the summer, particularly in regard to NED appointments at NHS Improvement and acknowledged that some of these discussions may be better deferred until these appointments had been made.

6. Any other business

6.1 There were no further items of business to discuss.

Agreed as an Accurate Record of the Meeting

Date:	
Signature:	
Name:	Professor Sir Malcolm Grant
Title:	NHS England Chairman

Members:

Professor Sir Malcolm Grant	Chair
Simon Stevens	Chief Executive Officer
David Roberts	Vice Chair
Lord Victor Adebowale	Non-Executive Member
Wendy Becker	Non-Executive Member and Chair of Commissioning Committee
Professor Sir John Burn	Non-Executive Member
Dame Moira Gibb	Non-Executive Member and Chair of Investment Committee
Noel Gordon	Non-Executive Member and Chair of Specialised Services Commissioning Committee
Michelle Mitchell	Non-Executive Member
Joanne Shaw	Non-Executive Member and Chair of Audit and Risk Assurance Committee
Richard Douglas	Associate Non-Executive Member
Paul Baumann	Chief Financial Officer
Professor Jane Cummings	Chief Nursing Officer
Ian Dodge	National Director: Strategy & Innovation
Emily Lawson	National Director: Transformation & Corporate Operations
Professor Steve Powis	National Medical Director
Matthew Swindells	National Director: Operations & Information

Apologies:

Secretariat:

Lesley Tillotson

Board Secretary