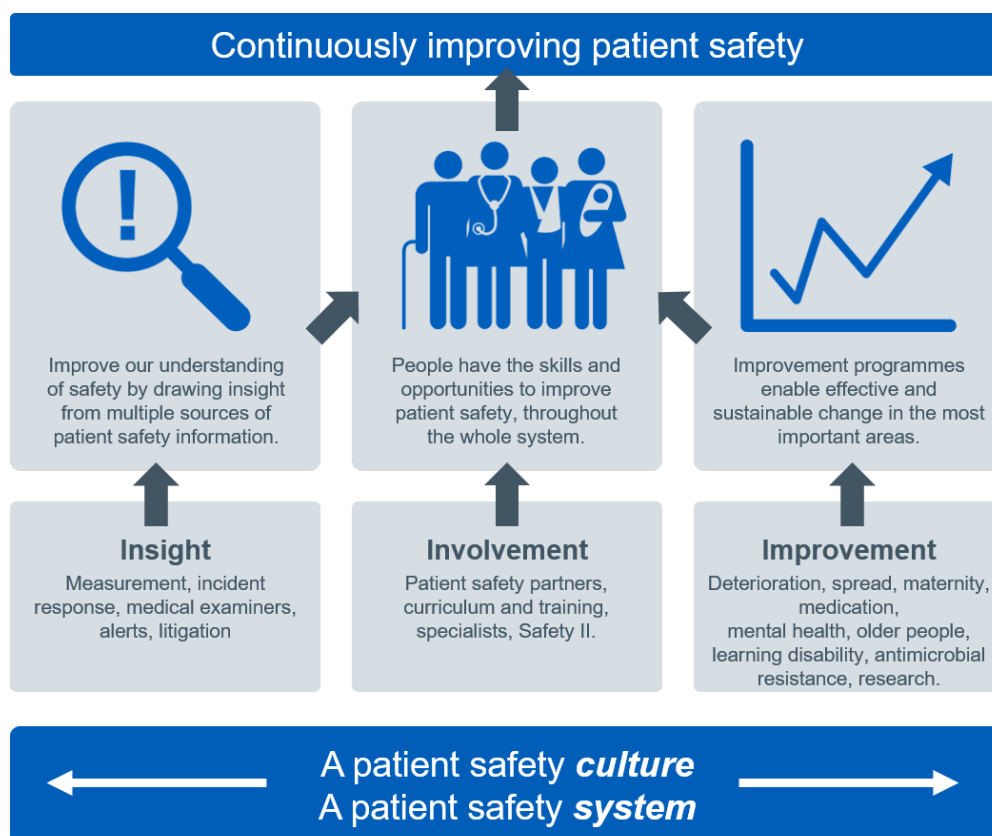


# Role specification: Patient Safety Partner for the NHS Patient Safety Strategy Oversight Committee

**Role title:** Patient Safety Partner for the NHS Patient Safety Strategy Oversight Committee

**Base/department:** NHS England and Improvement National Patient Safety Team

**Main purpose of role:** The [NHS Patient Safety Strategy](#) was published in July 2019, and describes how we will work with partners throughout the NHS within three broad themes of Insight, Involvement and Improvement.



The Strategy Oversight Committee (SOC) will be chaired by the National Director of Patient Safety and meet quarterly to oversee progress in implementation of the strategy. Terms of reference are supplied alongside this role description.



## Description of role

Membership of the Strategy Oversight Committee will involve:

- Attendance at, and participation in quarterly meetings. These will mostly be in-person at our Skipton House offices at Elephant and Castle (although remote joining will be made available).
- Reviewing and commenting on (where relevant) papers that are circulated to the SOC.
- Willingness to represent a view of patients, carers and the wider public on all matters pertaining to the SOC, and to share your perspective and experience with the SOC.
- Reviewing and commenting on (where relevant) reports produced by the SOC including an annual review and update of the patient safety strategy itself.
- Ability to interact with multiple stakeholders at a senior level.
- Adherence to confidentiality agreements. For example, matters pertaining to the SOC should remain confidential until in the public domain.
- Your name and contribution made may be made public on some reports and documents, with your prior agreement. Consent will be requested for personal data storage in this role.
- Membership of the SOC will be reviewed on an annual basis. PPV wishing to end their participation are required to provide two months' notice.

## Skills and experience:

- Understanding of and broad interest in patient safety.
- Ability to communicate well in writing and read comprehensive reports
- Confidence to communicate well verbally with senior leaders over strategic issues, as an advocate for patient safety.
- Ability to provide a patient carer or lay perspective.

## Training:

- Willingness to receive training in patient safety when needs are identified and training available.

## Planning and organising:

- In addition to being able to attend meetings required as part of role ability to identify time to plan and prepare for meetings and undertake any other activities required as part of role.
- To attend PSP support meetings and training events.

## Personal:

- To adhere to the principles of this PSP role description.

- To inform the supervisor if unable to attend meetings or undertake any other identified activities.

## Communication:

- Ensure that patient confidentiality is maintained at all times.

## Equality and diversity:

- Have an understanding of individual patients' needs taking into consideration cultural and religious requirements.

## Health and safety:

- Report any environmental factors that may contravene health & safety requirements.
- Attend induction and any mandatory training identified.

## How to apply

If you are interested in being part of this important NHS-wide patient safety initiative, please send an expression of interest to Nona Ahamat [n.ahamat@nhs.net](mailto:n.ahamat@nhs.net) by **midnight on Monday 6 January 2020**.

In your email, please include:

- why you are interested, including personal experiences or processes in the NHS (or other organisations)
- what skills, past experiences and insights you feel you can bring to this particular role
- any potential conflicts of interest we should consider
- any accessibility issues we need to make adjustments for
- please also indicate what days and times of the week are best suited and if there are any you could not commit to.