

BOARD MEETING HELD IN PRIVATE

Date/Time Wednesday, 28 November 2018 – 13:00 to 14:30

Location Room 125A, Skipton House, London

MINUTES

RECORD OF MEETING

Welcome and Introduction

- i. Apologies for absence were received from Wendy Becker, Michelle Mitchell and Joanne Shaw.
- ii. There were no declarations of interest beyond those declared in the register.

1. Review of the minutes of the previous meeting

- 1.1 The minutes of the meeting held on 26 September 2018 were approved as an accurate record.

2. Matters arising

- 2.1 There were no matters arising.

3. Terms of Reference for Committees in Common and NHS England's Statutory Committee

- 3.1 Emily Lawson presented this paper. She outlined:
 - 3.1.1 The terms of reference are in development. It was accepted that these would be under continual review over the coming six months as the new Committees come into being. Board members should ensure they feed in comments to Emily following the meeting.
 - 3.1.2 The executive membership of the committees is to be confirmed.
 - 3.1.3 To alleviate any potential conflict of interest, it was agreed that a second NHS England Non-Executive member will be appointed to the Digital Sub-Committee.
 - 3.1.4 Executive and joint appointment considerations will be factored in to ensure required attendance at meetings remains within reasonable limits.
 - 3.1.5 The Quality Sub-Committee would bring together the interests of both NHS England and NHS Improvement and would have regional representation.
 - 3.1.6 It was agreed that all Board Committees should focus on scrutiny.
- 3.2. The Board noted the update.

4. Allocation of resources to NHS England and the commissioning sector for 2019/20 to 2023/24

- 4.1 Matthew Style outlined the current proposals for the quantum of funding to be allocated to different commissioning streams for 2019/20 to 2023/24.
- 4.2 The Board noted the update and agreed to the recommendations as outlined, including delegating authority to approve the publication of draft allocations to the Commissioning Committee, with final allocations approved by the Board in January.

5. WRES Strategy

- 5.1 Jane Cummings introduced this paper, noting:

- 5.1.1 The overall BME workforce in the NHS is increasing, yet this was not reflected at senior positions where there is an acute under-representation of BME staff
- 5.1.2 Work was underway to ensure BME representation at all levels of the workforce, including leadership, was representative of the overall BME workforce by 2028.
- 5.2 The Board noted the update.

6. Any Other Business

- 6.1 There were no further items of business.

Agreed as an Accurate Record of the Meeting

Date:	
Signature:	
Name:	Lord David Prior
Title:	NHS England Chairman

Members:

Lord David Prior	Chairman
David Roberts	Vice Chairman
Simon Stevens	Chief Executive
Lord Victor Adebowale	Non-Executive Director
Richard Douglas	Associated Non-Executive Director
Dame Moira Gibb	Non-Executive Director and Chair of Investment Committee
Noel Gordon	Non-Executive Director and Chair of Specialised Services Commissioning Committee
Professor Jane Cummings	Chief Nursing Officer
Ian Dodge	National Director: Strategy and Innovation
Emily Lawson	National Director: Transformation and Corporate Operations
Professor Steve Powis	National Medical Director
Matthew Style	Interim Chief Financial Officer
Matthew Swindells	National Director: Operations and Information

Apologies:

Wendy Becker	Non-Executive Director and Chair of Commissioning Committee
Michelle Mitchell	Non-Executive Director
Joanne Shaw	Non-Executive Director and Chair of Audit and Risk Assurance Committee

Secretariat:

Gemma Reed	Deputy Board Secretary
------------	------------------------