# User note

The information in this leaflet can be used by

* Adding your organisation’s logo, address and contact details to the leaflet and deleting this user note
* Copying the text and adding to your own information leaflet
* Copying the text and adding it to your organisation’s website

It has been written in plain English and meets accessibility requirements.

**<Insert date>**

Dear **<insert resident’s name>**

# Ordering your repeat prescriptions

I am writing to let you know that we plan to start using a new, computer-based, way of ordering repeat prescriptions for all our residents from **<Insert date>**. A short leaflet is attached explain how this will work.

We will need you to sign the enclosed form, this gives us permission to ask your GP to set this up on their computer system.

Please read the leaflet and let me or any of the staff know if you have any concerns or questions.

Yours sincerely

**<insert name>**

**Care Home Manager**

**<Insert phone number and email address>**