Template letter for staff

Dear

I’m sure you’re aware that NHS Blood and Transplant (NHSBT) is leading a major programme, on behalf of government, to collect convalescent plasma as a potential treatment for COVID-19.

NHSBT is urgently appealing for more people to donate plasma. It is prioritising NHS colleagues as we have often been tested for COVID-19 and have a personal commitment to donation.

If you’ve had a confirmed case of COVID-19 or the symptoms, please consider volunteering to donate plasma by calling 0300 123 23 23, say you want to donate convalescent plasma and explain you work for the NHS. You can also give your details at [www.nhsbt.nhs.uk](http://www.nhsbt.nhs.uk).

NHSBT is collecting plasma at its 23 donor centres around the country, as well as at five pop-up donor centres. Another 14 donor centres are planned.

Donation takes about 45 minutes. Your body usually replaces the plasma you’ve donated in 24-48 hours and quickly replaces the donated antibodies. All donations are tested for COVID-19 antibodies.

*[Optional]: Please consider adding a sentence about whether donations can be made within working hours or whether staff may be paid time-off to donate plasma.]*

You can also encourage plasma donation in your social and professional networks using the materials [here.](https://www.nhsbt.nhs.uk/how-you-can-help/get-involved/download-digital-materials/convalescent-plasma-materials/)

Thank you for your continued support.

Yours sincerely,