**Role description for patient and public voice expert advisor**

**East of England Palliative and End of Life Care Strategic Clinical Network Group (PEoLC SCNG)**

Clinical Lead: Professor Stephen Barclay

Network Manager: Jo Tonkin

The aims of the East of England PEoLC SCNG are to:

**•** Support the national priorities of PEoLC and the vision of the NHS (National Health Service) Long Term Plan.

• Develop a shared vision and clarity of purpose reflecting the “Ambitions for Palliative and End of Life Care” and national and local priorities for PEoLC.

• Reflect local and national priorities in a work plan and provide the forum to achieve those objectives.

• Provide strategic leadership and support to statutory and non-statutory health and care organisations across the region to enhance coordination of care for PEoLC.

• Support delivery of Sustainability and Transformation Partnership / Integrated Care System PEoLC priorities.

• Provide a platform for joint contracting to support care redesign and performance improvement initiatives.

• To ensure services are co-produced with representatives of the recipients of care; patients and their families, lay carers, and communities.

**Role Summary**

The role involves ensuring the voice of patients, their families and the public are represented on the PEoLC SCN Group. This is a senior partner role that involves strategic and accountable leadership and decision-making activity. In this role the expert advisor will use their skills and experience in a variety of ways including:

* Attending the PEoLC SCN Group to represent the views of patients, carers, families and the public.
* Providing training or presentations at SCN meetings, events and conferences.
* Chairing or co-chairing meetings or events.
* Be involved in PEoLC SCN discussions and decision making.

**Main tasks**

As a patient and public voice expert advisor on the PEoLC SCNG you will:

* Use your knowledge and experience to give advice about the impact on patients, carers, families, and communities of the issues being discussed by the PEoLC SCN Group and to inform and challenge the thinking of health and care professionals when required.
* Draw on and present views from patient reference groups and communities, to offer constructive advice to inform and challenge senior health and care professionals in a strategic group environment.
* Explore specific issues that the Strategic Clinical Network has been asked to give advice on. This might involve reading papers and proposals and giving a patient / carer perspective on the contents, discussing issues with health and care professionals and patients involved in developing proposals or affected by them, and drawing on views of the wider groups as appropriate.

The patient and public voice expert advisor will be someone who:

* Has personal experience of Palliative and End of Life Care, bereavement and loss.
* Has experience a range End of Life Care services, for example NHS, social care, hospital, care home, hospice, home, etc.
* Is passionate about improving PEOLC services and the experience of care for people in the East of England.
* Has experience of attending meetings and working alongside a wide variety of professionals.
* Is confident to share views and personal experiences and the views and experiences of others.

**Time commitment**

You would attend monthly PEoLC SCN Team, group, and educational meetings and join workstream group meetings as appropriate.

These meetings are anticipated to run for approximately 2 hours, with up to an hour of pre-meeting preparation reading involved.

Approximate time commitment is equivalent to 1 day per month (8 hours). An honorarium payment of £150 will be paid for this role per month in addition to all reasonable associated expenses.

**Support**

We will support you in this role by:

* Providing a comprehensive induction process
* Facilitating meetings with relevant stakeholders
* Having a main point of contact within the SCN who will offer support.
* Facilitating pre-meets with the PEoLC SCNG Clinical Lead or Network Manager when required
* Role appropriate training and development opportunities through NHS England as part of the Involvement Hub, and through supporting networking and connecting with other PPV Partners and with those working in the NHS.

**Duration of post**

This role will be reviewed annually.