Expression of interest form

Improving the uptake and quality of annual health checks for people with a learning disability. Exploring innovation through new models of collaboration

Before completing this form, please read the supporting information, the system commitments information and refer to the timetable. As a guide, the combined responses below should not exceed more than three pages. This information will form the basis of the Memorandum of Understanding (MOU) we will put in place with all clinical commissioning groups (CCGs) receiving this funding.

Please direct any queries to [england.ahc.eoi@nhs.net](mailto:england.ahc.eoi@nhs.net).

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| **Please return your completed expression of interest form by 10am on Wednesday the 28th of July 2021. Submit to the email address** [**england.ahc.eoi@nhs.net**](mailto:england.ahc.eoi@nhs.net) **as a signal of formal intent to join the project. Any applications received after this time will NOT be considered** |

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| Name of organisation | This should state the name of the provider organisation together with the relevant lead CCG to receive the funding and oversee transfer arrangements. Please also include the name of the STP/ICS Region in which the work will be undertaken and any specific CCGs that will be involved. |
| Key contact(s) including job title, organisation and contact details | This should be the key contact(s) who will lead and oversee the project involvement on behalf of the provider organisation and STP/ICS and Project Lead.  Please include name, role, email and telephone details. |
| STP/ICS/CCG clinical director endorsement | Please indicate that you have STP/ICS Clinical Director approval via their endorsement:  This should include their name, email and contact details |
| Provider organisation commitment and resources | Please provide a short summary of how this project will complement existing AHC planning activities in the designated area and outline how you will oversee this work.  Please include:   * Where this project will sit in your workstream and associated governance arrangements. * Identification of core project team members. * An outline of your dissemination plan and commitment to working with other stakeholders such as wider STPs/ICSs/CCG colleagues to share learning and experience * You should identify how you will ensure a commitment to producing the plans with local self-advocacy groups and people with lived experience. * You should identify your commitment to health improvement, reducing health inequalities and using reasonable adjustments for people with a learning disability; improving the uptake of annual health checks to at least 75% by 2023/24, * You should include detail of your commitment to engaging with and encouraging people from under-represented groups in your area (e.g. this could include those in areas of higher deprivation, children and young people aged 14 -17 including looked after children, people from Black, Asian and Minority Ethnic (BAME) communities), * You should also indicate how you have reached out to people living independently. * You should make a commitment to highlighting innovative ways of working, which may include different models of delivery, such as working with primary care colleagues * You should make clear any shared responsibility including governance of information sharing and risk management strategies. |
| Use of bid funding | Give a rough breakdown of what resources you will be spending the money on. |
| Co-production | Your bid must demonstrate your commitment to co-production in working with people with a learning disability. This must be at all stages of the work from design through to delivery and evaluation. |
| Restoration and recovery | As part of restoration and recovery plans, please indicate how you will support achievement of the LTP target of 75% uptake and development and delivery of high-quality health action plans. |
| Other health and care partners, local councils and authorities that will have significant involvement in the project | Please identify any key organisations who you plan to involve in your considerations that may support and drive forward planning and implementation and whose participation will be key to success for example your local CLDT, liaison teams, exemplar sites, social care providers. Please confirm their commitment to work with you |
| Expected data outputs for evaluation | * Your data should be based on outcome measures, * You should demonstrate how you intend to collect appropriate quantitative and qualitative data and monitor the impact and success of the intervention/s you are proposing. * It should include additional demographic information and analysis of where gaps were not able to be closed and consideration of possible solutions/actions that may be required going forward. * There should be evidence of engagement to capture thoughts and opinions of people with lived experience * There should be consideration for governance principles of data collection and storage |
| Outputs  The report submission is a requirement to provide an audit trail for how public money has been utilised within the project. | Please indicate that you agree to submit a template update report each quarter in January 2022, April 2022, July 2022 and a final report in October 2022 that will include the following information as a minimum:   * how the funding was used * the activity that has taken place as a result of the funding * any plans that have been developed and what was achieved * We will also wish to know which partners and stakeholders you have worked with * This information may be included in NHS England and NHS Improvement publications aimed at sharing good practice |
| Important notes for potential bidders | For your bid to be successful your organisation should have experience and expertise of delivering learning disability services within commissioned arrangements |
| Further information | This should include any further information relevant to the expression of interest that has not been covered in the above sections. |