**Chief Nursing Officer and Chief Midwifery Officer Awards**

**When returning the form please copy in your Regional Chief Nurse for their information.**

**If you have a query about process or criteria in relation to a nomination you wish to make, please contact us via the details at the end of this nomination form.**

**Silver Award Nomination Form**

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| **Details of person making nomination** | |
| **Full Name** |  |
| **Job Title** |  |
| **Organisation** |  |
| **Contact details (email and phone)** |  |
| **Name and title of counter signature** |  |

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| **Details of the award nominee** | |
| **Full Name** |  |
| **Date of birth** |  |
| **Ethnicity\*** |  |
| **Home address** |  |
| **Organisation** |  |
| **Job Title** |  |
| **Band** |  |
| **Length of service in post and NHS** |  |
| **Contact details (email and phone)** |  |
| **Nomination rationale (500 words)**  Guidance notes for the nomination rationale:   1. The rationale should focus on the needs and impact of the nominee.   How were things before they began? How are they now? Why are things better? What has changed?  2. Please provide enough context for the reader to under why the impact was significant as they may not have much knowledge of the field. Why does this work matter? Why does this achievement set them above others in the field?  3. Be clear on whether someone’s activities were their paid role or in addition to it (including voluntary work).  What are they doing that makes them outstanding? How are they going above and beyond what they are expected to do? What are they doing differently?  4. Focus on their recent achievements (past 5 years) and their impact. The rationale should not be an extended CV or list of achievements. The nominee must still be active in the field.   5. Give examples of how they have demonstrated outstanding quality and the difference that their contribution has made. Providing evidence of impact will help to make the case for an award.  General advice: Start with a sentence that summarises the impact that the nominee has had, follow up with the most recent and greatest achievement, provide evidence to support the case. Include one or two further examples whether appropriate to demonstrate how the nominee is outstanding.  Please ensure that supporting evidence can be supplied upon request. | |

**Form submission**

* **A Chief Nursing Officer award** nomination should be sent to the office of CNO at: [england.CNOAwards@nhs.net](mailto:england.CNOAwards@nhs.net)
* **A Chief Midwifery Officer award** nomination should be sent to the office of CMidO at: [chiefmidwifery.office@nhs.net](mailto:chiefmidwifery.office@nhs.net)
* **Nomination emails should be marked ‘CNO / CMidO Award nomination – confidential’**

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| Office use:  Award type:  Event:  Date:  CNO / CMidO or SMT member:  Demographic/Diversity assessment: |