# Urgent dental care incentive scheme: contractual guidance for commissioners and dental providers - Annex A: template offer communication to eligible Dental Provider

**Communication sender: integrated care boards**

**Email subject: Deadline approaching: sign up for** **the Urgent Dental Care Incentive Scheme 2025/26**

Dear [Insert name here / include details of contract as necessary where a single practice may hold multiple contracts to avoid confusion about which contracts are eligible]

Your contract[s] [insert number/s here] [has/have] been identified as [an] eligible contract[s] to participate in the Urgent Dental Care Incentive (UDCI) scheme for improving delivery of unscheduled dental care in 2025/26.

If you wish to participate, you must notify your commissioning team by **11.59pm on 17 October 2025 (please see ‘What you need to do next’ below for full details of required information).**

### How the incentive scheme works

The scheme incentivises oral healthcare teams to offer and provide **25% more unscheduled care to patients over a baseline level of urgent courses of treatment**.

The scheme runs from 25 September 2025 to 31 March 2026.

### How your baseline and incentives are calculated

The baseline has been calculated based on a projection of the number of band 1 urgent FP17s (also known as Band 4) estimated to be completed within 2025/26.

Using the number of urgent courses of treatment commenced on or after 1 April and completed on or before 31 July 2025, and submitted by 8 September 2025, NHSBSA will multiply this by 3 to give the projected baseline. The additional urgent courses of treatment to achieve the incentive is 25% of the baseline (rounded up to the nearest whole number).

This 25% figure will be used to calculate the incentive payment, which will be **£50 per additional urgent course of treatment**. You will receive the full incentive payment if you achieve the additional target of 25% more urgent courses of treatment in addition to your baseline. If you achieve at least 70% of the target additional urgent courses of treatment (in addition to your baseline), you will still receive a partial incentive payment.

Further information about the scheme is available in the [contractual guidance on the NHS England website](https://www.england.nhs.uk/publication/urgent-dental-care-incentive-scheme/).

The table below provides the key information for each identified eligible contract to help you decide whether to sign up to the scheme.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Baseline Activity** | **Additional Activity** | **Total Activity Target and Lower Activity Threshold** | **Incentive and Partial Incentive Payments** |
| **[Contract number]** | [Insert figure] | [Insert figure] | Total: [Insert figure]  Lower: [Insert figure] | Total: [£]  Partial: [£] |
| **[Contract number]** | [Insert figure] | [Insert figure] | Total: [Insert figure]  Lower: [Insert figure] | Total: [£]  Partial: (£) |

### What you need to do next – action required by 17 October 2025

If you do wish to participate after reading this email and the [contractual guidance](https://www.england.nhs.uk/publication/urgent-dental-care-incentive-scheme-contractual-guidance-for-commissioners-and-dental-providers/), please let your commissioning team know by sending an email with the Subject heading: **Acceptance to participate in UDCI Scheme in 2025/26.**

Pleasesend to [insert email address] no later than 11:59pm on 17 October 2025 and include in the body of the email:

* name of the person accepting participation
* address including postcode
* whether you would like an early discussion about the feasibility of increasing your contract delivery to up to 110% to allow headroom for the required increased unscheduled care activity

If you do not wish to participate in the scheme, then no further action is required, and the commissioning team will assume you don’t wish to sign up. In this case, **you will not be eligible to receive any incentive payments**, even if you increase your delivery of unscheduled care if you do not sign-up by the deadline.

Kind regards

[signature]